

Fairlawn Elementary School - 476-4997 - Mrs. Lisa M. Hale, Principal
Our mission: To develop leaders with a lifelong love of learning.

WELCOME BACK TO SCHOOL

We hope that each of you had a great summer and are now ready to get back to school.

Please note the Daily Schedule:

7:35 Children may enter the building

7:50 Homeroom Bell

7:55 Tardy Bell

2:16 Dismissal

Lunches:

K - 10:45

1 - 11:05

2 - 11:25

3 - 11:45

4 - 12:05

5 - 12:25

Recess:

K - 11:05

1 - 10:45

2 - 11:45

3 - 11:25

4 - 12:25

5 - 12:05

There is no supervision for students before 7:35 AM.
Children who arrive before this time will be sent to Day Care and parents will be charged a fee.

PARENTS AND VISITORS

All doors will be locked at 7:55 AM except for the front door entrance. Parents and visitors **must** stop by the office to receive an identification badge before entering the hallways or classrooms. Please do not feel offended if you do not have a visitor's badge and a staff member asks if you have been to the office. This is for the protection of our students.

OPEN HOUSE AND HEALTH FAIR

Open House is scheduled for Thursday, August 20 from 5:00-7:00 PM. Please visit your child's classroom and tour the school at this time. Children report to homeroom at 5:00 while parents gather in the auditorium for our Annual Title I Parent meeting. Parents attending the meeting will receive a ticket for a free family dinner. Don't forget to bring your lawn chairs.

PARENT TEACHER CONFERENCES

Because of changes by Indiana Dept. of Education, elementary schools will no longer provide parent teacher conferences by releasing students from school for two half days. Our ultimate goal is to foster increased parent communication throughout the entire school year. We welcome parent suggestions regarding how parent teacher communication would be most helpful and convenient for our parents. Please call or email Mrs. Hale to share your ideas, phone 476-4997, email lisa.hale@evsc.k12.in.us

August 12, 2009

www.evscschools.com/Fairlawn

DRESS CODE

EVSC policy requires that students recognize the necessity for health, safety, cleanliness, and modesty. We need parent and student cooperation in order to do this. **No clothing with pictures or words relating to sex, drugs, violence, or alcohol may be worn—no hats, bandanas, kerchiefs, or sunglasses—no tank tops, short shorts, midriff or spaghetti strap tops.** Mesh tops and basketball jersey-type tops may be worn with a shirt or a blouse under them. Pants should be belted at the waist.

SCHOOL LUNCH PROGRAM

Fairlawn's cafeteria has a computerized system that allows students to deposit money into their account. The current price for lunch is **\$1.50** per day, reduced **\$0.40**. Children bringing their lunch may purchase milk for **\$0.35**. Breakfast is available between 7:30-7:50 AM at a cost of **\$1.00**, reduced **\$0.30**. If a parent would like to purchase a lunch, the cost is **\$2.25**. School lunch menus are posted in each classroom, sent home monthly, and published in the newspaper. The phone number is 476-4997, press 5.

Parents who wish to eat lunch with their child are always welcome. Please sign in at the office as a guest and receive a visitor's badge.

Look for free lunch applications, one per family, September 23 deadline.

LOST AND FOUND

Each year clothing items go unclaimed because the owners are not known. Please help us by putting your child's name on his/her clothing, lunch boxes, etc.

AGENDA BOOKS

Important school information is located in the front of your child's agenda book. Please check and sign your child's agenda book every night.

HEALTHY TREATS

The EVSC Wellness Policy limits celebrations that involve food during the school day to no more than one school party per month. *Please do not send food treats to school for birthday celebrations.*

SCHOOL NURSE

The school nurse keeps the health records for each child as well as some health information. Mrs. Susan Englert will be in the building to provide health care. She welcomes your calls concerning your child's illnesses, health care, and school medical records.

We ask that when your child is ill the evening before or the day of school, please keep him/her at home. Children who run a fever, vomit, experience diarrhea, coughing, or have a sore throat or other cold/flu related symptoms are not ready for a rigorous day of school. They need at least 24 hours rest before returning to school.

PERSONAL PROPERTY

Children are not to bring their personal belongings without permission from their teacher. The school will not be responsible for lost or broken items. Examples include portable electronic equipment, dolls, toys, cards, skateboards, etc. In addition, baseballs, softballs, footballs, and wood and metal bats are never allowed at school.

ABSENCE

If your child is going to be absent from school for one-half day or more, please notify the office 467-4997 between 7:30 and 9:00 AM. Parents should give the student's name, teacher's name, and reason for absence. If you do not call the school by this time and your child is marked absent the ConnectEd system will automatically call the primary phone number listed for the student informing the parent/guardian that the student has been marked absent and the parent/guardian needs to contact the school.

Parents stopping by the school to pick up children must go to the office and sign the student out on the computer. At that time, the office may ask for identification—this is to protect your child. The child will be called to the office for dismissal when the parent comes in to sign him/her out. Please do not call ahead of time and request the student to be ready in the office. Please try to schedule appointments when school is not in session.

PICKING UP CHILDREN AT DISMISSAL TIME

Homeroom teachers will personally release students to parents/caregivers, one at a time OUTSIDE the school doors. For the safety of our students, **ALL PARENTS NEED TO WAIT OUTSIDE THE SCHOOL DOORS.** Your cooperation is needed.

EXTENDED DAY CARE CENTER

Fairlawn School has a day care program for working parents. Parents may bring their children to school at 6:30 AM, and the Day Care is open until 6:00 PM. Information concerning weekly fees is available from the EVSC Ed Center brochure or at the school. The Day Care telephone number is 474-6907.

SPECIAL INSTRUCTIONS FROM PARENTS

When it is necessary for a child to deviate from his normal routine, a written note from the parents to the teacher is required. These changes include staying after school for a special event, riding or walking to an address other than his/her own, being picked up by a parent when the student usually walks or rides the bus, etc. We **must** have a note from each parent if a child will be riding the bus home with another child. **Please, do not call the school office regarding transportation changes unless it is an emergency.**

TELEPHONE

The office telephone is a business phone and is not to be used by students, except in an emergency. Students are not allowed to use the phone to make personal arrangements (such as requesting permission to go to another home after school). In order to hold our classroom interruptions to a minimum, please do not ask us to give your child telephone messages.

INFORMATIONAL RELEASE

Throughout the school year our students may participate in active learning projects. This could include TV/video-taping, photographing the child, displaying written work, field trips and audio taping. If you **DO NOT** want your child to be included in this, please contact the office.

BOOK RENTAL

Book rental information has been sent home with your child. Book rental is due the first day. If you feel that you cannot pay the full amount, we will take payments. Please start paying as soon as possible. If you have questions, please call the office at 476-4997. Book rental rates and additional fees are listed below:

Kindergarten	\$66.50
First Grade	\$123.10
Second Grade	\$108.30
Third Grade	\$113.80
Fourth Grade	\$105.30
Fifth Grade	\$108.45

Classroom Fees:

Kindergarten	Supply Fee \$13.00 + Art Fee \$2.00
Grade 1	Weekly Reader \$3.25 + Art Fee \$2.00
Grade 2	Scholastic News \$4.00 + Art Fee \$2.00
Grade 3	National Geographic \$1.00 + Art Fee \$2.00
Grade 4	National Geographic \$1.00 + Gym Fee \$1.00 + Art Fee \$2.00
Grade 5	National Geographic \$1.00 + Gym Fee \$1.00 + Art Fee \$2.00

HAVE A GREAT SCHOOL YEAR!

