



Distribution Center
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(812) 435-8252 (812) 435-8257
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August 12, 2010

Dear Parent:

The Board of School Trustees has adopted guidelines for the collection of textbook rental. The guidelines are as follows:

1. All textbook rental fees are due the first day of school. Checks should be made payable to EVSC and paid at any Vanderburgh County Branch of Old National Bank. Checks may also be mailed with your invoice stub to Old National Bank, P.O. Box 267, Evansville, IN 47702-0267. Or you may pay at the school your child attends and make the check payable to the school.
2. Household Applications for Free and Reduced Price Meals and Other Benefits are being distributed at the schools and are also available upon request. If a household completes an application and is approved for free or reduced price meals and has checked "Yes" that they wished to receive textbook assistance, all EVSC students in the household are approved for free textbook rental as well as the free or reduced price meals.
3. If you are not applying for Free or Reduced Price Meals and Other Benefits but are unable to pay your child's book rental in full prior to 9/10/2010, contact your school principal to make arrangements for payments.
4. All textbook rental fees remaining unpaid after October 1, 2010, will be turned over to a collection agency for collection. At that time additional fees such as attorney fees, interest, and court fees will be added. These additional fees are usually expensive and are owed over and above the amount due for the textbook rental.

Yours truly,

A handwritten signature in black ink, appearing to read 'Patrick Hope', is written over a horizontal line.

Patrick Hope
Manager